



JAGSONPAL PHARMACEUTICALS LIMITED

CIN:L74899DL1978PLC009181

Registered Office: T-210J, Shahpur Jat, New Delhi – 110049

Tel: +91 11 46181100 & 46109900, FAX: +91 11 26498341

E-mail: cs@jagsonpal.com, Website: www.jagsonpal.com

NOTICE

NOTICE is hereby given that the 37th Annual General Meeting of the members of **JAGSONPAL PHARMACEUTICALS LIMITED** will be held on Friday, the 30th day of September, 2016 at 10.00 A. M. at Vanita Samaj, 13, Institutional Area, New Delhi – 110003 to transact the following business.

ORDINARY BUSINESS

- 01 To receive, consider and adopt the Audited Financial Statements of the Company for the period ended on 31st March, 2016 together with the reports of the Board of Directors and the Auditors' report.
- 02 To declare dividend on Equity Shares
- 03 To re-appoint the Auditors and to fix their remuneration and in this regard pass, with or without modification(s), the following resolution as an **Ordinary Resolution**: "RESOLVED That pursuant to the provisions of sections 139 & 142 and other applicable provisions, if any, of the Companies Act, 2013 M/s P P Thukral & Co., Chartered Accountants, Registration No. 000632N be and are hereby re-appointed as Statutory Auditors of the Company, to hold office from the conclusion of 37th Annual General Meeting till the conclusion of 38th Annual General Meeting of the Company at a remuneration to be decided by Audit Committee of the Board of Directors and reimbursement of other Expenses.

SPECIAL BUSINESS

04 To Appoint Director

To pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

Resolved that Mrs. Jasbir Kaur Kochhar be and is hereby re-appointed as director and her tenure shall cease on 38 Annual General Meeting.

- 05 To approve the remuneration of the Cost Auditors for the financial year ending 31st March, 2017 and in this regard, to consider and if thought fit, pass the following resolution as an **Ordinary Resolution**.

"**RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or enactment(s) thereof, for the time being in force), the Cost Auditors appointed by the Board of Directors of the Company, to conduct the audit of the cost records of the Company for the financial year ending 31st March, 2017 be paid the remuneration of Rs. 1.75 lac plus out of pocket expenses.

By Order of the Board of Directors

R. K. KAPOOR
Company Secretary
FCS:2219

Place: New Delhi
Date: 30/05/2016

Notes

- (a) The Explanatory Statement, pursuant to Section 102 of the Companies Act, 2013, in respect of the business under Item No. 4 & 5 of the accompanying Notice is annexed hereto. The relevant details as required under Regulation 17(1)(a) of the SEBI, (LODR 2015) of persons seeking appointment / re-appointment as Director under Item no. 4 of the Notice is annexed.
- (b) **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF AND THE PROXY NEED NOT BE A MEMBER.** A person can act as a proxy on behalf of members not exceeding fifty and in the aggregate not more than 10% of the total share capital of the company carrying voting rights. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- (c) The Proxy form in order to be effective must be deposited at the Registered Office of the Company not less than 48 hours before commencement of the Meeting.
- (d) Pursuant to the provisions of Section 91 of the Act, the Register of Members and Share Transfer Books will remain closed on all days from Friday, 23rd September, 2016 to Friday, September 30th, 2016 (both days inclusive). All relevant documents referred to in the accompanying notice and statutory registers are open for inspection at the registered office of the Company on all working days (barring Saturday & Sunday) between 11.00 A. M. To 1.00 P. M. prior to the Annual General Meeting.
- (e) Payment of dividend for the year ended 31st March, 2016 as recommended by the Board of Directors, if approved at the meeting, will be payable on or after, 5th October, 2016 and applicable provisions u/s 123, 124, & 125 of the Companies Act 2013 in respect of shares

held in physical form to those members whose names appear in the Company's register of Members as on 23rd September, 2016 and in respect of shares held in electronic form, to those who are "deemed members" whose names appear in the statement of beneficial owners furnished by National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL") at close of business hours on September 23rd, 2016.

- (f) Action required to be taken by the members in case of non receipt / non-encashment of dividend:

Financial Year	Contact Office	Action to be taken
2009-2015	Registered Office	Letter on a plain paper
1992-2008	Office of the Registrar of Companies, Paryavaran Bhawan, C.G.O Complex, Lodhi Road, New Delhi – 110 003 / Office of the Registrar of Companies, 4th Floor, I F C I Tower, 61, Nehru Place, New Delhi – 110 019	Claim in Form No. II of the Companies Unpaid Dividend (Transfer to General Reserve Account of the Central Government) Rules, 1978 as applicable.

Pursuant to Section 101 and section 136 of the Companies Act, 2013 read with relevant Companies (Management and Administration Rules), 2014, companies can serve Annual report and other communications through electronic mode to those members who have registered their e-mail address with the Company or with the depository. Members who have not registered their e-mail address with the Company are requested to submit their request with their valid e-mail address to MCS Share Transfer Agent Limited. Members holding shares in demat form are requested to register / update their e-mail address with their Depository Participant(s) directly. Members of the Company, who have registered their e-mail, are entitled to receive such communication in physical form upon request.

- (g) Members are requested to bring their personal copy of the Annual Report at the Annual General Meeting.
- (h) Members are requested to immediately intimate change of address, if any to the Company / Registrar & Share Transfer Agent quoting reference of the registered Folio Numbers,
- (i) As per Securities and Exchange Board of India (SEBI) notification, submission, of Permanent Account Number (PAN) is compulsorily required for participating in the securities market, deletion of name of deceased shareholder or / transposition of shares. Members holding share in dematerialized mode are requested to submit PAN details to the Depository Participant whereas member holding shares in physical form are requested to submit the PAN details to the company's Registrar & Transfer Agent.
- (j) Members holding shares in physical form and desirous of making a nomination in respect of their shareholding in the company, as permitted under section 72 of the Act, are requested to submit details to the Registrar & Transfer Agents of the Company, in prescribed Form Sh. 13 for this purpose.
- (k) Pursuant to the provisions of section 205A and 205C of the Companies Act, 1956 and section 125 of the Companies Act, 2013 dividend which remained Unclaimed for a period of seven years from the date of declaration are transferred to Unpaid Dividend Account are required to be transferred to the Investor Education and Protection Fund ("IEPF") established by Central Government. Members who have not encashed the dividend warrants(s) for the financial year ended March 31st, 2009 onwards are requested to make their claims to the Company or to M/s MCS Share Transfer Agent Limited, without any delay.
- (l) Members holding Share Certificates under different folio numbers but in the same order of names are requested to apply for consolidation of such folios and send relevant Share Certificates to the Registrar and Transfer Agent of the Company.
- (m) Member's attention is particularly drawn to the "Corporate Governance" section in respect of unclaimed and unpaid dividend.
- (n) Members desiring any relevant information on the accounts at the Annual General Meeting are requested to write to the Company well in advance to ensure that such requests reach the Company at least seven days before the date of the Annual General Meeting, so as to enable the Company to keep the information ready.
- (o) Pursuant to section 108 of the Companies Act, 2013, Rule 20 of the Companies (management and Administration) Rules 2014 as amended and Regulation 44(1) of SEBI (LODR), 2015 the Company is pleased to provide the facility of remote e-voting to all members as per the applicable Regulations relating to e-voting. A separate e-voting instructions slip has been sent explaining the process of e-voting with necessary user and password along with procedure for such e-voting. Such remote e-voting facility is in addition to voting that may take place at the meeting venue on September 30th, 2016.

The Company has appointed Mr. H L Bansal, Chartered Accountant and Proprietor of H L Bansal & Co., to act as the Scrutinizer, to scrutinize the e-voting process in a fair and transparent manner.

The E-voting period commences from 9.00 a.m. on September 27th, 2016 and ends on 5.00 p.m. on September 29, 2016. During this period, the members of the Company, holding shares either in physical form or in demat form, as on the cut - off date of September 23rd, 2016 may cast their vote electronically. Once the vote on resolution is cast by the member, the member shall not be allowed to change it subsequently.

- (p) The results will be declared at the Registered Office of the Company situated at Jagsonpal Pharmaceuticals Limited, T-210J, Shahpur Jat, New Delhi – 110049 and the resolutions will be taken as passed effectively on the date of Annual General Meeting. The said results along with Scrutinizer report shall be placed on the Company's website www.jagsonpal.com and on website (NSDL) www.nsdl.com immediately after the results is declared. The Company shall simultaneously forward the results to National Stock Exchange of India Limited & BSE Limited, Mumbai where the shares of the Company are listed.

(q) Subject to receipt of sufficient votes, the resolution shall be deemed to be passed at the 37th Annual General Meeting of the Company scheduled to be on Friday September 30th, 2016

By Order of the Board of Directors



R. K. KAPOOR
Company Secretary
FCS:2219

Place: New Delhi
Date:30/05/2016

Explanatory Statement pursuant to section 102 of the Companies Act.

[Pursuant to Section 102(1) of the Act, the following Explanatory Statement sets out material facts relating to the business under item nos. 4 to 5 of the accompanying Notice dated 30th ,May 2016 convening the 37th Annual General Meeting of the Company scheduled for 30th September, 2016.

Item No. 4

Mrs. Jasbir Kaur Kochhar (DIN 01460798) was appointed as Woman Director and her tenure expires on ensuing Annual General Meeting, being eligible, offers herself for appointment / reappointment. Mrs Jasbir Kaur Kochhar is related to Mr. Rajpal Singh Kochhar, Chairman & Managing Director and has inter – se – Mother – Son relationship. Mrs. Jasbir Kaur Kochhar is having major shareholding of the Company and is closely associated with entrepreneur family and associated with Company since inception.

Mr. Rajpal Singh Kochhar (DIN 00059492) is interested Director in this resolution.

The compliance under Section 160 of the Companies Act, 2013 has been complied with.

Item No. 5

The Board of Directors of the Company has appointed Mr. S N Balasubramanian, Cost Accountant,(B. Com. & FCMA) as Cost Auditors of the Company to audit the accounts relating to drug formulations for the financial year ending March 31st, 2017.

Remuneration of Rs. 1.75 lac payable to Mr. S N Balasubramanian, Cost Auditors of the Company for the financial year ended 31 March, 2017, was recommended by the Audit Committee to the Board of Directors and subsequently, was considered and approved by the Board of Directors.

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor has to be ratified by the shareholders of the Company.

None of the Directors or KMP of the Company or their relatives are concerned or interested financially or otherwise, in this resolution.

By Order of the Board of Directors

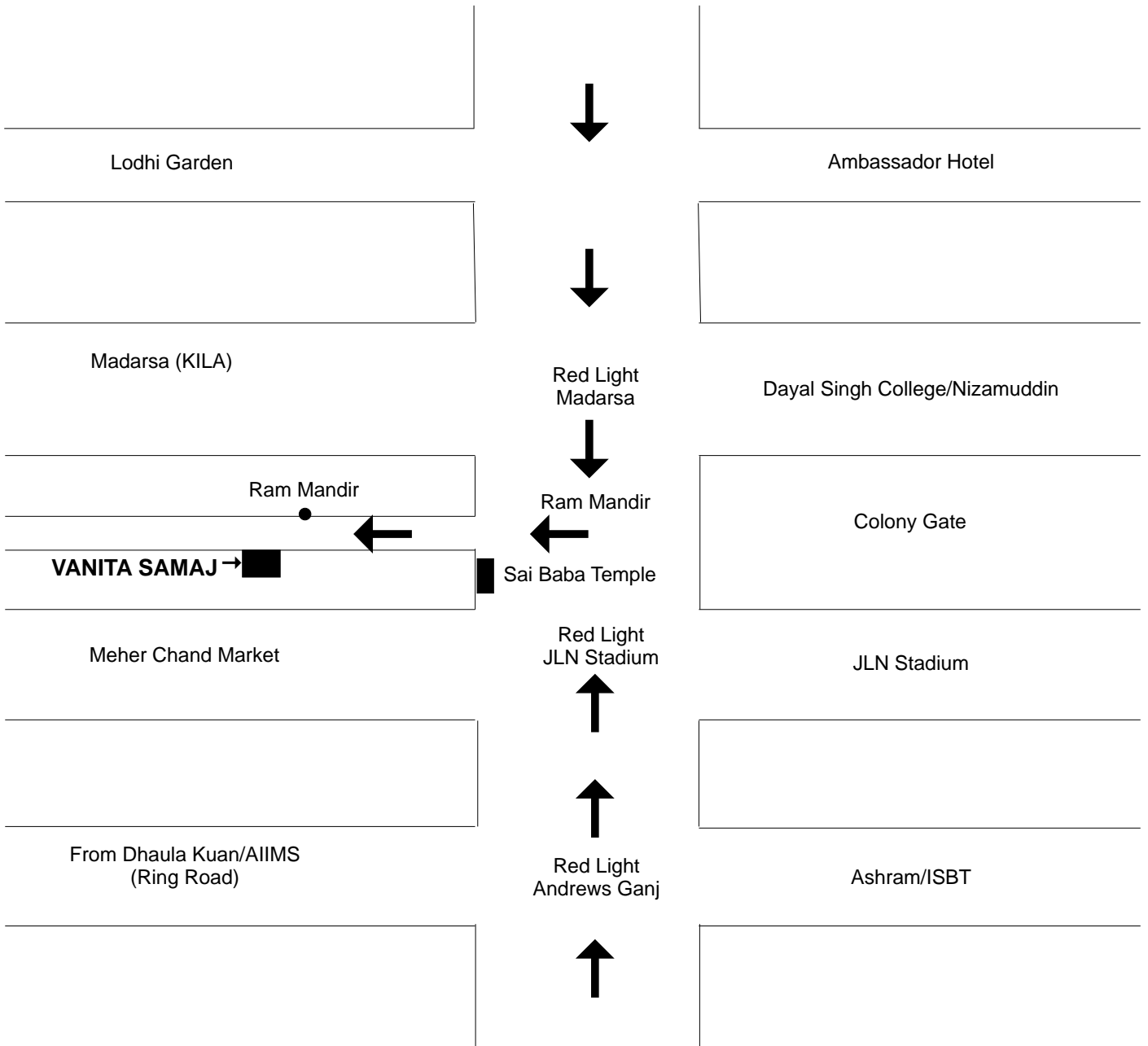


R. K. KAPOOR
Company Secretary
FCS:2219

Place: New Delhi
Date:30/05/2016

Contact Address of the Company	Contact Address of the Registrar
Jagsonpal Pharmaceuticals Limited T-210 J, Shahpur Jat New Delhi – 110 049 E-mail : cs@jagsonpal.com Website : www.jagsonpal.com Ph. : 011-46181100 & 46109900, FAX : 011-26498341	MCS Share Transfer Agent Limited F-65, First Floor, Ma Anandmayee Marg, Okhla Industrial Area Phase – I, New Delhi – 110 020 E-mail : admin@mcsregistrars.com Website : mcsregistrars.com Ph. & FAX : 011-41406148

Map for reaching the Venue





JAGSONPAL PHARMACEUTICALS LIMITED

[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Registered Office: T-210 J, Shahpur Jat, New Delhi – 110049

Website: jagsonpal.com, E-mail: cs@jagsonpal.com, Ph.: 011-46181100 & 46109900, Fax: 011-26498341

Corporate Identity Number: L74899DL1978PLC009181

THIRTY-SEVENTH ANNUAL GENERAL MEETING

Friday, September 30, 2016 at 10.00 a.m.

MGT 11

PROXY FORM

Name of the Member(s)	
Registered address	
E-mail Id	
DP_Id/ Client_Id/Folio	
No. of Shares	

I/we being the Member(s), holding Equity shares of above named company, herby appoint:

1. Name _____ Address _____
 _____ E-mail Id _____ Signature _____

2. Name _____ Address _____
 _____ E-mail Id _____ Signature _____

3. Name _____ Address _____
 _____ E-mail Id _____ Signature _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 37th Annual General Meeting of the Company, to be held on Friday, September 30th, 2016 at 10:00 a.m. at "Vanita Samaj" 13th, Institutional Area, Lodhi Road, New Delhi – 110003, India and at any adjournment thereof in respect of such resolutions as are indicated below:

Reso. No.	Description	No. of shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Ordinary Resolutions				
Ordinary Business				
01	To receive, consider and adopt the Audited Financial Statements of the Company for the period ended on 31st March, 2016 together with the reports of the Board of Directors and the Auditors' report...			
02	To declare dividend on Equity Shares			
03	To re-appoint the Auditors and to fix their remuneration under Sections 139 & 142 and other applicable provisions, if any, "			
Special Business				
04	To re-appoint Mrs. Jasbir Kaur Kochhar, (Din : 01460798) as Woman Director, whose tenure shall cease on the 38th Annual General Meeting.			
05	To ratify Cost Auditor remuneration under Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014			

Signed this _____ day of _____ 2016.

Signature of Shareholder(s) _____ Signature of Proxy holder(s) _____

Affix Revenue Stamp Here

Note:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- For the resolutions, Explanatory Statement and Notes, please refer to the Notice of the Thirty-seventh Annual General Meeting.
- It is optional to put a 'X' in the appropriate column against the Resolutions indicate in the box 'For' or 'Against' column blank against any or all Resolution, your proxy will be entitled to vote in the manner as he/she think appropriate.
- Please complete all details including of members(s) in above box before submission.



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Corporate Identity Number: L74899DL1978PLC009181

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THIRTY-SEVENTH ANNUAL GENERAL MEETING

ATTENDANCE SLIP

(To be handed over on the registration counter at the entrance of the meeting venue)

37th Annual General Meeting – Friday, September 30, 2016 at 10.00 a.m.

1. Full Name and Registered Address of the Member (in BLOCK LETTERS)	
2. Full Name of the Proxy (in BLOCK LETTERS)	
3. Folio No. / DP Id – Client Id*	
4. No. of Equity Shares held	

I / We, being the Registered Shareholder / Proxy for the Registered Shareholder of the Company, hereby record my / our presence at the 37th Annual General Meeting of the Company held on Friday, September 30, 2016 at 10.00 p.m. at “VANITA SAMAJ” 13, Institutional Area, Lodhi Road, New Delhi -110003 at any adjournment(s) thereof.

Member's/Proxy's Signature

FOR ATTENTION OF MEMBERS

Members may please note the electronic voting particulars as set in the Electronic Voting Means for the purpose of e-voting in terms of section 108 of the companies Act, 2013 read with Rule 20 of the companies (Management and Administration) Rules, 2014. Detailed instructions for e-voting are given in the Electronic Voting Means.

ELECTRONIC VOTING PARTICULARS

EVEN (E Voting Event Number)	User ID	Password

Note:

Please follow the e-voting instructions mentioned in the Electronic Voting Means



JAGSONPAL PHARMACEUTICALS LIMITED

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Ph.: 011-46181100 & 46109900, Fax: 011 – 26498341

THIRTY-SEVENTH ANNUAL GENERAL MEETING
Friday, September 30, 2016 at 10.00 a.m.

Postal Ballot Form

Name of the Member(s)	
Registered address	
E-mail Id	
DP_Id/ Client_Id/Folio	
No. of Shares	

I/we hereby exercise my/our vote(s) in respect of the Resolutions to be passed through Postal Ballot/e-voting for the business stated Notice dated 30th May, 2016 by conveying my/our assent or dissent to the said resolution by placing () mark at the appropriate box below: Notice of the Thirty Seventh Annual General Meeting (AGM) of the Company to be held on Friday, 30 September, 2016 by sending my/our assent or dissent to) mark at the appropriate box below:

Reso. No.	Description	No. of shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Ordinary Resolutions				
Ordinary Business				
01	To receive, consider and adopt the Audited Financial Statements of the Company for the period ended on 31st March, 2016 together with the reports of the Board of Directors and the Auditors' report...			
02	To declare dividend on Equity Shares			
03	To re-appoint the Auditors and to fix their remuneration under Sections 139 & 142 and other applicable provisions , if any, "			
Special Business				
04	To re-appoint Mrs. Jasbir Kaur Kochhar, (Din : 01460798) as Woman Director, whose tenure shall cease on the 38th Annual General Meeting.			
05	To ratify Cost Auditor remuneration under Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014			

Signed this _____ day of _____ 2016.

Signature of Shareholder(s) _____

Signature of Proxy holder(s) _____

Note:

- For the resolutions, Explanatory Statement and Notes, please refer to the Notice of the Thirty-seventh Annual General Meeting.
- It is optional to put a 'X' in the appropriate column against the Resolutions indicate in the box 'For' or 'Against' column blank against any or all Resolutions, your proxy will be entitled to vote in the manner as he/she think appropriate.
- Please complete all details including of members(s) in above box before submission.



FORM NO. MGT-12
Polling Paper

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1) © of the Companies
[Management and Administration) rule, 2014]

Name of the Company	JAGSONPAL PHARMACEUTICALS LIMITED
Registered Office	T-210 J, Shahpur Jat, New Delhi – 110049
Website	www.jagsonpal.com
E-mail	cs@jagsonpal.com
Phone & FAX	011-46181100& 46109900, 011-26498341
Corporate Identity Number:	L74899DL1978PLC009181

BALLOT FORM
THIRTY-SEVENTH ANNUAL GENERAL MEETING
Friday, September 30, 2016 at 10.00 A. M.

S. No.	Particulars	Details
01	Name of the Member(s)	
02	Registered address	
03	E-mail Address	
04	Registered Folio / DP_Id / Client_Id	
05	Class of Shares	

I/we hereby exercise my/our vote(s) in respect of the Resolutions to be passed through Postal Ballot/e-voting for the business stated Notice dated 30th May, 2016 by conveying my/our assent or dissent to the said resolution by placing () mark at the appropriate box below: Notice of the Thirty Seventh Annual General Meeting (AGM) of the Company to be held on Friday, 30 September, 2016 by sending my/our assent or dissent to) mark at the appropriate box below:

Reso. No.	Description	No. of shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Ordinary Resolutions				
Ordinary Business				
01	To receive, consider and adopt the Audited Financial Statements of the Company for the period ended on 31st March, 2016 together with the reports of the Board of Directors and the Auditors' report...			
02	To declare dividend on Equity Shares			
03	To re-appoint the Auditors and to fix their remuneration under Sections 139 & 142 and other applicable provisions , if any, "			
Special Business				
04	To re-appoint Mrs. Jasbir Kaur Kochhar, (Din : 01460798) as Woman Director, whose tenure shall cease on the 38th Annual General Meeting.			
05	To ratify Cost Auditor remuneration under Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014			

Signed this _____ day of _____ 2016.

Signature of Shareholder(s) _____

Signature of Proxy holder(s) _____

Note:

- For the resolutions, Explanatory Statement and Notes, please refer to the Notice of the Thirty-seventh Annual General Meeting.
- It is optional to put a 'X' in the appropriate column against the Resolutions indicate in the box 'For' or 'Against' column blank against any or all Resolutions, your proxy will be entitled to vote in the manner as he/she think appropriate.
- Please complete all details including of members(s) in above box before submission.



JAGSONPAL PHARMACEUTICALS LIMITED

Corporate Identity Number: L74899DL1978PLC009181

Registered Office: T-210 J, Shahpur Jat, New Delhi – 110049

Website: jagsonpal.com, E-mail: cs@jagsonpal.com, Ph.: 011-46181100 & 46109900, Fax: 011 – 26498341

Folio No. / DP-ID / Client-ID :	
Name of the Member(s) :	
Registered Address :	
Joint Holder(s)	
No. of Shares Held	

Dear Shareholder,

Sub : Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment rules, 2015 and Regulation 44(1) of SEBI (LODR), 2015 of the Listing Agreement, the Jagsonpal Pharmaceuticals limited, ("JPPL or the Company") is pleased to provide members facility to exercise their right to vote on Resolutions proposed to be considered at the Thirty-seventh Annual General Meeting, scheduled to be held on Friday, September 30, 2016 at 10.00 a. m. by electronic means and business may be transacted through may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM) ("remote e-voting") will be provided by National Securities Depository Limited (NSDL)

The Company has engaged the services of National Securities Depository limited ("NSDL") as the agency to provide e-voting facilities. The remote e-voting particulars are set out below:

EVEN (E Voting Event Number)	User ID	Password

The remote e-voting facility will be available during the following voting period:

Commencement of remote e-voting : From 9.00 a.m. (IST) on September 27, 2016
End of remote e-voting : Up to 5.00 p.m. (IST) on September 29, 2016

The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by National Securities Depository Limited upon expiry of aforesaid period.

The cut off date for the purpose of remote e-voting and voting at the Annual General Meeting is September 23, 2016.

This communication forms an integral part of the notice dated May 30, .2016 for the Thirty-seventh Annual General Meeting scheduled to be held on Friday, September 30, 2016, which has been mailed to you along with the Notice / Annual Report for the financial year 2015 – 16 of the Company **A copy of the said Notice is sent herewith for your reference. Please read instructions printed overleaf before exercising the vote.**

The Notice of the Thirty-seventh Annual General Meeting and this communication are also available on the website of the Company at www.jagsonpal.com

Yours faithfully
For JAGSONPAL PHARMACEUTICALS LIMITED

R. K. KAPOOR
Company Secretary and Compliance Officer
FCS:2219

New Delhi
30/05/2016

Voting through electronic means

- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44(1) of SEBI (LODR), 2015 of the Listing Agreement, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the Annual General Meeting (AGM) ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.

NOTE: The Facility for Voting shall be decided by the company i.e. "remote e-voting" or "Ballot Paper" or "Poling Paper"

- III. The members who have cast their vote by remote e-voting prior to the Annual General Meeting (AGM) may also attend the Annual General Meeting (AGM) but shall not be entitled to cast their vote again.
- IV. The remote e-voting period commences on 27th September, 2016 (9:00 am) and ends on 29th September, 2016 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 23rd September, 2016, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

NOTE: The "remote e-voting" end time shall be 5:00 p.m. on the date preceding the date of Annual General Meeting and the cut-off date shall not be earlier than 7 days before the date of general meeting

- V. The process and manner for remote e-voting are as under:
 - A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)] :
 - (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
 - (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsd.com/>
 - (iii) Click on Shareholder - Login
 - (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
 - (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
 - (vi) Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
 - (vii) Select "EVEN" of "Jagsonpal Pharmaceuticals Limited.
 - (viii) Now you are ready for remote e-voting as Cast vote page open
 - (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
 - (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
 - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
 - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to jagsonpal.bansal@gmail.com with a copy marked to evoting@nsdl.co.in
 - B. In case a Member receives physical copy of the Notice of Annual General Meeting (AGM) [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy] :
 - (i) Initial password is provided as below/at the bottom of the Attendance Slip for the Annual General Meeting:

<u>EVEN (Remote e-voting Event Number)</u>	<u>USER ID</u>	<u>PASSWORD/PIN</u>
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 - (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
- VI. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the downloads section of www.evoting.nsd.com or call on toll free no.: 1800-222-990.
- VII. If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.
- VIII. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- IX. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 23rd September, 2016.

NOTE: The cut-off date shall not be earlier than 7 days before the date of general meeting

- X. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 23rd September, 2016, may obtain the login ID and password by sending a request at evoting@nsdl.co.in or Jagsonpal Pharmaceuticals Limited / MCS Share Transfer Agent Limited Issuer/RTA.
However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" option available on www.evoting.nsd.com or contact NSDL at the following toll free no.: 1800-222-990.
- XI. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the Annual General Meeting (AGM).
- XII. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- XIII. Mr. Hiralal Bansal, Chartered Accountant (Membership No. 086990) and Proprietor M/s. H.L.. Bansal & Co., Chartered Accountants has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- XIV. The Chairman shall, at the Annual General Meeting at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "remote e-voting" or "Ballot Paper" or "Poling Paper" for all those members who are present at the Annual General Meeting but have not cast their votes by availing the remote e-voting facility.

NOTE: The Facility for Voting shall be decided by the company i.e. "remote e-voting" or "Ballot Paper" or "Poling Paper"

- XV. The Scrutinizer shall after the conclusion of voting at the Annual General Meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the Annual General Meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- XVI. The Results declared alongwith the report of the Scrutinizer shall be placed on the website of the Company www.jagsonpal.com and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Mumbai.